



Website: www.dmvnow.com

DEPARTMENT OF MOTOR VEHICLES
**APPLICATION FOR ASSIGNED
VEHICLE IDENTIFICATION NUMBER**

VSA 22 (Rev. 04/04)

VIN PLATE ASSIGNED _____ **DMV USE ONLY** _____

VEHICLE INFORMATION

MAKE	BODY TYPE	NO. AXLES	TITLE NUMBER	YEAR OR CONSTRUCTION DATE
CURRENT VIN (If any)				

OWNER INFORMATION

OWNER (Last, First, Middle)			
CO-OWNER (Last, First, Middle)			
ADDRESS	CITY	STATE	ZIP CODE
HOME TELEPHONE NUMBER ()	BUSINESS TELEPHONE NUMBER ()		

REASON FOR APPLICATION

(Check One)

Please Note Documents/Fee Required

<input type="checkbox"/> SPECIALLY CONSTRUCTED MOTOR VEHICLE - Original title, Bill of Sale, Certificate of Origin, Notarized Statement of Construction, photo of vehicle, \$30.00 fee. (\$5.00 VIN application, \$25.00 examination fee)	<input type="checkbox"/> MISSING, CHANGED OR ALTERED PLATE - Original title in your name and \$40.00 fee. (\$5.00 VIN application, \$25.00 examination fee and \$10.00 substitute title fee.
<input type="checkbox"/> RECONSTRUCTED MOTOR VEHICLE - <i>Same as above.</i>	<input type="checkbox"/> HOMEMADE TRAILER (<i>Complete Next Section</i>) - \$5.00 fee.

HOMEMADE TRAILER INFORMATION

(Complete This Section *ONLY* for Homemade Trailers)

TRAILER TYPE: (Check One)			
<input type="checkbox"/> BOAT TRAILER	<input type="checkbox"/> UTILITY TRAILER	<input type="checkbox"/> CAMPING TRAILER	<input type="checkbox"/> HORSE TRAILER
<input type="checkbox"/> ALTERNATE LOCATION OF VIN PLATE _____			
<input type="checkbox"/> OTHER (<i>Please Specify</i>): _____			
If you were not involved in the actual construction of this trailer, enter builder's name and address:			
NAME(S) OF BUILDER(S)			
ADDRESS	CITY	STATE	ZIP CODE

APPLICANT'S CERTIFICATION

I certify and affirm that the facts contained herein are true and valid; that if the vehicle in question is a homemade trailer, I personally was involved in its construction or that the vehicle was purchased as homemade.

SIGNATURE OF APPLICANT(S)	DATE
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CERTIFICATION OF INSTALLED VEHICLE IDENTIFICATION NUMBER

This certification must be signed by any Virginia Law Enforcement Officer and returned to DMV with an Application for Title and Registration Form (VSA-17A) before a title and license plate(s) can be issued. **NOTE 1** For a reconstructed vehicle, specially constructed vehicle, or a vehicle missing the Vehicle Identification Number (VIN); a DMV Investigator must install the assigned VIN plate and certify its installation below. **NOTE 2:** For Homemade Trailers, the assigned VIN plate issued by the DMV CSC Office must be installed as described on the reverse side of this form.

I certify that the assigned Vehicle Identification Number has been attached to the vehicle described above.

SIGNATURE

AGENCY

BADGE#

DATE

INSTRUCTIONS FOR INSTALLATION OF AN ASSIGNED VIN PLATE ON A HOMEMADE TRAILER

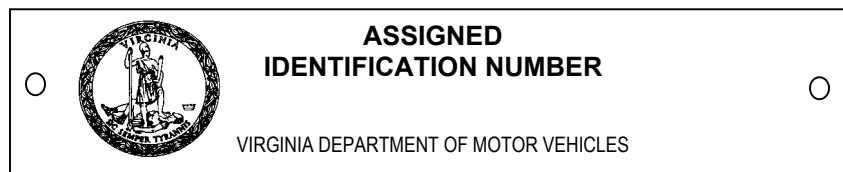
IMPORTANT NOTICE:

1. You are required to install the assigned VIN plate **ONLY** on the homemade trailer described in this application.
2. Trailers with a gross weight of 3,000 pounds or more, including load, must be equipped with brakes and breakaway switch. The brakes must be controlled by the driver of the towing vehicle.

VEHICLE IDENTIFICATION NUMBER (VIN) PLATE INSTALLATION:

Using the VIN PLATE and special rivets, install the plate in the following manner:

1. The VIN PLATE must be installed on the left side (road side) of the trailer tongue, unless design makes this location impractical. Select an alternate location on the trailer frame near the left front, and note the location on the application.
2. Carefully clean the area where the VIN PLATE is to be installed.
3. Using the VIN PLATE as a guide, make two marks on the cleaned area corresponding to the two holes in the VIN PLATE as shown below:



4. Drill **two** holes using 1/8 inch drill bit.
5. Strip the paper backing from the VIN PLATE. (Caution: Do not get the gummed side of the VIN PLATE dirty or it will not adhere.)
6. Carefully align the VIN PLATE, matching the holes in the VIN PLATE with the holes you have drilled.
7. Insert one special rivet into each hole of the VIN PLATE.
8. Hammer each rivet until the pin of the rivet is even with the rivet head.

DEFINITIONS:

RECONSTRUCTED VEHICLES - Every vehicle of a type required to be registered hereunder materially altered from its original construction by the removal, addition of substitution of essential parts, new or used. Virginia Code Section 46.2-100.

SPECIALLY CONSTRUCTED VEHICLES - Any vehicle which shall not have originally been constructed under a distinctive name, make, model, or type by a generally recognized manufacturer of vehicle and not a reconstructed vehicle as herein defined. Virginia Code Section 46.2-100.